

**FORM A - THIS FORM IS FOR USE FOR REGISTERED SHAREHOLDER(S) IN THE ABRDN SHARE ACCOUNT (SHARE ACCOUNT) WHO ARE DECEASED OR HAVE A LEGAL REPRESENTATIVE OR POWER OF ATTORNEY REGISTERED WHO ARE SOLELY UK CITIZENS.**

Any shareholder(s) who are non-UK citizens or hold dual nationalities will require a different form.

**Transfer Fee is NIL (as of August 2023), this is subject to change – please check the latest Share Account Terms and Conditions at [abrdnshares.com](http://abrdnshares.com)**

**i Declaration:** I/We hereby request transfer within the Share Account (as defined in the Share Account Terms and Conditions) of the shares detailed in this form out of my/our name(s) to the person(s) named in this form. I/We request Equiniti Financial Services Limited to make such entries in the Share Account register as are necessary to give effect to this transfer of beneficial ownership.

**HOW TO COMPLETE THIS PART OF THE FORM:**

Details of Registered Shareholder(s), Power of Attorney & other Legal Representatives	<b>Please complete Steps 1, 2 – A, B, C and D</b>
Corporate Bodies	<b>Please complete Steps 1, 2 – A, B, C, D and 2a</b>
Executor/Administrator	<b>Please complete Steps 1, 2 – A, B and C</b>
ALL information is required for identification and anti-money laundering purposes {see Guidance Notes}. <b>ALL shareholders (and any Legal Representative(s) or Power of Attorney(s)) MUST complete this form fully and correctly otherwise the instruction will be returned without being actioned.</b>	

**Step 1 – Holding details**

Company name the shares are held in	<b>abrdn plc</b>		
Number of shares to be transferred (words and figures)			
Existing Shareholder Reference (can be found on your Share Account statements or dividend confirmations)			
Designation (if any)			
Consideration money passing (if applicable) {see Guidance Notes}			

**Step 2 – Holder details**

Holder details	A	B	C	D																																							
	Your Full name (& Capacity (if signing as a Corporate Body))	Your Signature	Date of Birth	National Insurance Number (put an X in the box if not held)																																							
Holder 1/ Deceased Shareholder				<table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td colspan="19" style="background-color: #cccccc;"></td> </tr> </table>																																							
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Holder 2/ Executor or Legal Rep 1				<table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td colspan="19" style="background-color: #cccccc;"></td> </tr> </table>																																							
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Holder 3/ Executor or Legal Rep 2				<table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td colspan="19" style="background-color: #cccccc;"></td> </tr> </table>																																							
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Full address including postcode																																													

**Step 2a Corporate Bodies – If you are signing on behalf of a corporate body, please also complete the below**

Company Name	Company Number	Legal Entity Identifier (LEI) (if signing as a company, trust or charity) [See Guidance Notes]

**NEW OWNER DETAILS MANDATORY**

**Declaration:** In signing this form:

- I/We agree that my/our shares will be held by Equiniti Financial Services Limited (Equiniti) in the name of Equiniti Corporate Nominees Limited, or other nominee as stated in the Share Account Terms and Conditions, on my/our behalf in accordance with the Share Account Terms and Conditions.
- I/We give my/our permission for all dividends and other payments that may from time to time become payable in respect of my/our shares, to be forwarded, to the nominated bank account(s) as detailed in Step 4, or to such other branch of the organisation as the bank may request. Compliance with this request will discharge Equiniti Financial Services Limited’s liability in respect of such monies.
- I/We apply to join the DRIP for each future dividend, paid on the class of shares detailed in Step 1, as detailed in Step 5. I/We appoint Equiniti Financial Services Limited as my/our agent to arrange the purchase of shares in accordance with the DRIP Terms and Conditions.

**Share Account Terms and Conditions:** A copy of the Share Account Terms and Conditions is available on [abrdnshares.com](http://abrdnshares.com). These form the basis on which the Share Account provided by Equiniti Financial Services Limited will be provided to you. New owner(s) and their Legal Representative(s) should read these Terms and Conditions carefully before signing this form. A copy of the Share Account Terms and Conditions will also be sent to you if you contact Equiniti Financial Services Limited.

**HOW TO COMPLETE THIS PART OF THE FORM:**

Full names of all Shareholder(s)	<b>Please complete Step 3 – A, B, C and D</b>
Corporate Bodies	<b>Please complete Steps 3 – A, B, C, D and 3a</b>
Dividend Instructions	<b>Please complete Steps 4 and 5 (if applicable)</b>
ALL information is required for identification and anti-money laundering purposes {see Guidance Notes}. <b>ALL shareholders (and any Legal Representative(s) or Power of Attorney(s)) MUST complete this form fully and correctly otherwise the instruction will be returned without being actioned.</b>	

**Step 3 – New Holding details**

New Holder details	A	B	C	D																																									
	Your Full name (& Capacity (if signing as a Corporate Body))	Your Signature	Date of Birth	National Insurance Number <i>(put an X in the box if not held)</i>																																									
Holder 1				<table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td colspan="20" style="background-color: #cccccc;"></td> </tr> </table>																																									
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**Send the completed form to Equiniti Financial Services Limited at the postal address below**

- Any incomplete or incorrect forms will be returned without the instruction being processed.
- Cheque payments for dividends paid on shares held in the Share Account are not available. Cash distributions will not be released to you if valid bank account details have not been provided and a fee may be charged for their release.

**Contacting Equiniti Financial Services Limited****ONLINE** [abrdnshares.com](http://abrdnshares.com)**EMAIL** [questions@abrdnshares.com](mailto:questions@abrdnshares.com)**+44 (0) 371 384 2464 (please use the country code when calling from outside the UK)**

Lines open 8.30am to 5.30pm (UK time), Monday to Friday (excluding public holidays in England and Wales)

**PHONE**For deaf and speech impaired customers, we welcome calls via Relay UK. Please see [www.relayuk.bt.com](http://www.relayuk.bt.com) for more information.**POST****abrdn Shareholder Services**, Equiniti, Aspect House, Spencer Road, Lancing, West Sussex, BN99 6DA United Kingdom**Guidance Notes****CONSIDERATION MONEY PASSING**

If a payment is involved in transferring the shares, enter this in the 'Consideration Money Passing' box provided.

If the payment is greater than £1,000 the existing owner(s), or their Legal Representative(s) should contact the Stamp Office by email at [stampdutymailbox@hmrc.gov.uk](mailto:stampdutymailbox@hmrc.gov.uk), or by post to, **BT-Stamp Duty, HM Revenue and Customs, BX9 2AS, United Kingdom.**

Please note payment must be paid before the request can be processed.

Please refer to [www.gov.uk/guidance/stamp-duty-on-shares](http://www.gov.uk/guidance/stamp-duty-on-shares) for more guidance.**IMPORTANT: NATIONAL INSURANCE NUMBERS/LEGAL ENTITY IDENTIFIERS (MANDATORY)**

For regulatory purposes, National Insurance Numbers (if signing as private individuals) or Legal Entity Identifiers (if signing on behalf of a company, trust, charity, etc) of the parties involved (including Legal Representatives as appropriate) must be provided in order to transfer the shares by completing Steps 2/2a and 3/3a as appropriate.

**LEGAL REPRESENTATIVES**

Legal Representatives must provide their details, including any National Insurance Numbers (if signing as private individuals) or Legal Entity Identifiers (if signing on behalf of a company, trust, charity, etc) separately by completing and signing Steps 2/2a and 3/3a as appropriate.

**Further documents may be required in order to confirm your identity.****TRANSFERRING INTO AN EXISTING HOLDING**

If the shares are being transferred into an existing shareholding, please provide the relevant Shareholder Reference for the holding receiving the shares. This can be found on your Share Account statements and dividend confirmations.

**POWER OF ATTORNEY**

If acting as Power of Attorney on behalf of any owner and have not previously recorded the Power of Attorney document with Equiniti, please include either the original document or a photocopy with this form. If sending a photocopy, please make sure every page is signed with an original signature, either by the person granting the Power or by a solicitor or stockbroker, to confirm that it is a true and complete copy of the original.

**Further documents may be required in order to confirm your identity.****CONFIRMING YOUR IDENTITY**

In order to comply with UK money laundering regulations, we may need to confirm your identity. To help us do this, we may:

- validate your identity using an external agency, which will keep a record of that search and may share that information with other businesses, and/or
- ask you to supply us with proof of identity.

This could lead to a delay in carrying out an instruction you've given us, or not being able to carry out an instruction at all. In any of these circumstances, we will not be responsible for any resulting loss.

Equiniti Financial Services Limited is part of the Equiniti Group. Their registered offices are Aspect House, Spencer Road, Lancing, West Sussex, BN99 6DA United Kingdom. Equiniti Financial Services Limited is authorised and regulated by the Financial Conduct Authority. Registered in England and Wales no. 6208699.

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