



TRANSFERRING OUT OF THE ABRDN SHARE ACCOUNT (SHARE ACCOUNT) INTO A NEW HOLDER WHO WILL HOLD THE SHARES IN CERTIFICATED FORM – FORM B

IMPORTANT: Transfer fee **£12.00*** (as of August 2023 – subject to change)

*May be waived if request is received within 90 days of the shares being transferred into the Share Account. Please check the latest fees in the Share Account Terms and Conditions available at abrdnshares.com. For further details please see **How can I pay?**

- i Declaration:** I/We request Equiniti Financial Services Limited to transfer the shares in Step 1 to the Ordinary Share Register to be held in the name(s) of the person(s) in Step 3/3a. I/We also request that such entries be made in the respective registers as are necessary to give effect to the transfer.

HOW TO COMPLETE THIS PART OF THE FORM:

Details of Registered Shareholder(s), Power of Attorney & other Legal Representatives	Please complete Steps 1, 2 – A, B and C
Corporate Bodies	Please complete Step 2a
ALL information is required for identification and anti-money laundering purposes {see Guidance Notes}. ALL shareholders (and any Legal Representative(s) or Power of Attorney(s)) MUST complete this form fully and correctly otherwise the instruction will be returned without being actioned.	

Step 1 – Holding details

Company name the shares are held in	abrdn plc
Number of shares to be transferred (words and figures)	
Existing Shareholder Reference (can be found on your Share Account statements or dividend confirmations)	
Designation (if any)	
Consideration money passing (if applicable) {see Guidance Notes}	

Step 2 – Holder details

Holder details	A	B	C
	Your Full name (& Capacity (if signing as a Corporate Body))	Your Signature	Date of Birth
Holder 1/ Deceased Shareholder			
Full address including postcode			
Holder 2/ Executor or Legal Rep 1			
Full address including postcode			
Holder 3/ Executor or Legal Rep 2			
Full address including postcode			
Holder 4/ Executor or Legal Rep 3			
Full address including postcode			

Step 2a Corporate Bodies – If you are signing on behalf of a corporate body, please also complete the below

Company Name	Company Number

NEW OWNER DETAILS MANDATORY

Declaration: In signing this form:

- I/We give my/our permission for all dividends and other payments that may from time to time become payable in respect of my/our shares, to be forwarded, to the nominated bank account(s) as detailed in Step 4, or to such other branch of the organisation as the bank may request. Compliance with this request will discharge the Company's liability in respect of such monies.
- I/We apply to join the DRIP for each future dividend, paid on the class of shares detailed in Step 1, as detailed in Step 5. I/We appoint Equiniti Financial Services Limited as my/our agent to arrange the purchase of shares in accordance with the DRIP Terms and Conditions.

HOW TO COMPLETE THIS FORM:

Full names of all Shareholder(s)	Please complete Step 3 – A, B and C
Corporate Bodies	Please complete Steps 3 – A, B, C and 3a
Dividend Instructions	Please complete Step 4 and 5 (if applicable)
All information is required for identification and anti-money laundering purposes (see Guidance Notes). ALL shareholders (and any Legal Representative(s) or Power of Attorney(s)) MUST complete this form fully and correctly otherwise the instruction will be returned without being actioned.	

Step 3 – New Holding details

New Holder details	A	B	C
	Your Full name (& Capacity (if signing as a Corporate Body))	Your Signature	Date of Birth
Holder 1			
Full address including postcode			
Holder 2			
Full address including postcode			
Holder 3			
Full address including postcode			
Holder 4			
Full address including postcode			

Existing Shareholder Reference if applicable (can be found on your share certificate or dividend confirmations)	
Designation (if any)	

Guidance Notes

CONSIDERATION MONEY PASSING

If a payment is involved in transferring the shares, enter this in the 'Consideration Money Passing' box provided.

If the payment is greater than £1,000 the existing owner(s), or their Legal Representative(s) should contact the Stamp Office by email at stampdutymailbox@hmrc.gov.uk, or by post to, **BT-Stamp Duty, HM Revenue and Customs, BX9 2AS, United Kingdom**.

Please note payment must be paid before the request can be processed.

Please refer to www.gov.uk/guidance/stamp-duty-on-shares for more guidance.

LEGAL REPRESENTATIVE(S)

Legal Representatives must provide their details separately (if signing on behalf of a company, trust, charity, etc) by completing and signing Step 2/2a and 3/3a as appropriate. **Further documents may be required in order to confirm your identity.**

TRANSFERRING INTO AN EXISTING HOLDING

If the shares are being transferred into an existing shareholding, please provide the relevant Shareholder Reference for the holding receiving the shares. This can be found on your share certificate and dividend confirmations.

POWER OF ATTORNEY(S)

If acting as Power of Attorney on behalf of any owner and have not previously recorded the Power of Attorney document with Equiniti, please include either the original document or a photocopy with this form. If sending a photocopy, please make sure every page is signed with an original signature, either by the person granting the Power or by a solicitor or stockbroker, to confirm that it is a true and complete copy of the original.

Further documents may be required in order to confirm your identity.

CONFIRMING YOUR IDENTITY

In order to comply with UK money laundering regulations, we may need to confirm your identity. To help us do this, we may:

- validate your identity using an external agency, which will keep a record of that search and may share that information with other businesses, and/or
- ask you to supply us with proof of identity.

This could lead to a delay in carrying out an instruction you've given us, or not being able to carry out an instruction at all. In any of these circumstances, we will not be responsible for any resulting loss.