



Confirmation of Identity

Please complete all fields in this form (where applicable).

Section A Personal details

Holder Reference Number

Full Name(s)

Full Address
Postcode

Nationality Date of Birth

Telephone Number

Which service are you providing this form for?

Joining the Corporate Sponsored Nominee (CSN) Certificated / CSN Trading Postal Sharedealing

We are required by law to confirm the identity of all individuals using our service. If this is to be a joint account, all parties will need to complete a copy of this form and supply evidence. In order to help us establish your identity we will require two documents, one from each of the lists below. The List A document must show your full name and, between the two documents, must also evidence your date of birth and current residential address. Please note that a document submitted from List B, only showing an applicant's initials, will be accepted, providing the initials exactly match those of the full name shown on the document submitted from list A. Copies of any documents you provide will be retained by us and any original documents will be returned to you at the earliest opportunity.

For primary documents in List A below, if you do not wish to send us the original document, you must send a copy which is certified to be a true copy of the original by a government department or an entity authorised and regulated by the Financial Conduct Authority (e.g. a bank). The person undertaking the certification must provide their contact details below and you must advise them that we may contact them to validate their certification and/or conduct searches of electronic databases to validate their own identity.

We can accept copies that have been certified by:

- Government Departments (including Notary of Public)
- Solicitors or Chartered Accountants regulated by the relevant body
- Banks or building societies regulated by the Financial Conduct Authority (UK only)
- the Post Office (UK only)

For supporting documentary evidence in List B, only original documents will be accepted.

Certificator's Name

Certificator's Telephone No.

List A – Primary Identity Documents (Government Issued)

- Current UK/EEA driving licence
- Current full signed passport
- Current EEA member state identity card
- Government Issued Bus pass
- Pension Statement from HM Revenue
- Gun Licence
- Student Union Card

List B – Supporting Documentary Evidence - **Must be original document**

- A second item from List A
- Most recent HM Revenue & Customs tax notification (not a P45 or P60).
- Bank/building society/credit union statement or pass book – less than 3 months old
- Utility bill or statement (not mobile phone) – less than 3 months old
- Local authority council tax bill (valid for the current year)
- Signed documentation from a regulated financial services firm which indicates a current relationship with the firm exists.

If the holder resides in nursing home a signed Letter of Authority or an invoice from the Matron to confirm identity of the holder can be accepted.

Please note that the receipt of certified documents may result in a delay in processing your application.

I confirm that the information above is true and accurate and that the certified copies of the enclosed documents relate to me.

Signature

Date