



DS SMITH SHARE PORTAL

To register and activate your Portal account go to:

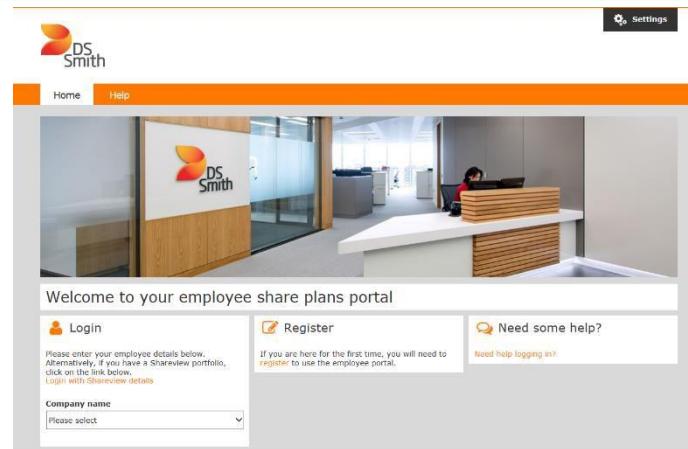
www.shareview.co.uk/clients/dssmith

Click '**Register**' in the Register section of the homepage.

The Portal is available in the following languages;

- German
- French
- Italian
- Dutch
- Swedish
- Hungarian
- Polish

Click 'Settings' to select one of these languages.



Your Details

Select one of the following Company names from the drop down box.

'DS Smith Inter' for employees outside of the UK

'DS Smith Plc' for UK employees

Here you will need to enter your Payroll number, Last name and Account number.

Click '**Next**'



Set up your account

Now we need you to give us some more details about yourself, create your security details and set up your preferences. We strongly recommend that you register using your work email address as your activation code will be sent to you electronically. If you do not have a work email address, please email us at grapic.com, debsave.com or gsstakeholderSupport.com.

Your details

Name: Address:

Date of birth: Email address:

Confirm email:

Website greeting (optional):

Contact phone number (optional):

Your security

Enter password:

Confirm password:

Mother's maiden name:

Question 1: Answer:

Question 2: Answer:

Question 3: Answer:

Your preferences

Select your preferred method of receiving your employee communications.

Email HTML

Receive information from Equiniti about products and services

I also select if you would like to receive product information from Equiniti and chosen 3rd party providers

Terms and conditions

By clicking the button below, you accept to the Terms and conditions of this service. This is also available as a printed version. You need Adobe Reader to view this document.

Next

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Set up your account

Enter your personal details. If you have a DS Smith email address, then you should register using this address. Your activation code will then be sent to you electronically and you should activate your account at the earliest opportunity.

You can register using your personal email, but the activation code will be sent to you via post to your home address.

You don't need to activate your account to apply for Sharesave, but you are recommended to activate it as soon as you receive your activation code.

If in the future you forget your password you will need to give the answers to your memorable questions to reset your password.

Click 'Register now'

Registration Complete

Congratulations. You are now registered and should activate your account straightaway if you registered with your work email address.

If you registered using your personal email, don't wait to apply for Sharesave. Go to 'I want to... Manage my Sharesave Applications' and follow the on-screen process.

Enter the Activation Code and click '**Activate**'



Registration complete

Activation code

Once your account is activated, you will be able to use all of the services in your portal account to manage your shareholdings.

Please enter your activation code here:

If you have lost your activation code, click here to have a new activation code sent to you.

Update contact details

To update your contact details click 'Change'. After entering the new email address and/or phone numbers in the relevant boxes click 'Submit'.

Email address: Home number:

Work number: Ext:

Mobile number: Change

I want to...

- Share Incentive Plan
- Apply for SIP
- Sharesave
- Manage my Sharesave applications
- Manage my international Sharesave applications

Not yet received your activation code?

Where your activation code has been posted to you, you will have 3 working days to get in touch with us via the 'Contact Us' button or email below and request a new activation code under the 'Not yet received your activation code?' section.

If you have forgotten or lost this, you can request a new activation code.

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To access the Portal once you have registered, go to www.shareview.co.uk/clients/dssmith. On the home page, click 'Login' and select 'DS Smith Inter' from the Company name drop down box. Complete the log in process using your Payroll number, Last name, Account name and the Password you set up at the time of registration.

If you have forgotten your password, click on the 'forgotten password' link and you will be asked some security questions. You will then be prompted to re-set your password.