



DS SMITH SHARE PORTAL

To register and activate your Portal account go to:

www.shareview.co.uk/clients/dssmith

Click **'Register'** in the Register section of the homepage.

The Portal is available in the following languages;

- German
- French
- Italian
- Dutch
- Swedish
- Hungarian
- Polish

Click **'Settings'** to select one of these languages.

DS Smith

Home Help

Welcome to your employee share plans portal

Login

Please enter your employee details below. Alternatively, if you have a Shareview portfolio, click on the link below.
[Login with Shareview details](#)

Company name
Please select

Register

If you are here for the first time, you will need to [register](#) to use the employee portal.

Need some help?

[Need help logging in?](#)

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DS Smith

Home Help

Tell us who you are

Setting up your portal account is easy. Simply enter your details below to start.
If you already have an account, please [return to the Login page](#), or reset your [forgotten password](#).

Your details

Company name
DS Smith Plc

Account number:

Payroll number:

Last name:

Next

I want to

[Help](#)

[Forgotten your password?](#)

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Your Details

Select one of the following Company names from the drop down box.

'DS Smith Inter' for employees outside of the UK

'DS Smith Plc' for UK employees

Here you will need to enter your Payroll number, Last name and Account number.

Click **'Next'**

Set up your account

Enter your personal details. If you have a DS Smith email address, then you should register using this address. Your activation code will then be sent to you electronically and you should activate your account at the earliest opportunity.

You can register using your personal email, but the activation code will be sent to you via post to your home address.

You don't need to activate your account to apply for Sharesave, but you are recommended to activate it as soon as you receive your activation code.

If in the future you forget your password you will need to give the answers to your memorable questions to reset your password.

Click **'Register now'**

Registration Complete

Congratulations. You are now registered and should activate your account straightaway if you registered with your work email address.

If you registered using your personal email, don't wait to apply for Sharesave. Go to 'I want to... Manage my Sharesave Applications' and follow the on-screen process.

Enter the Activation Code and click **'Activate'**

To access the Portal once you have registered, go to www.shareview.co.uk/clients/dssmith. On the home page, click 'Login' and select 'DS Smith Inter' from the Company name drop down box. Complete the log in process using your Payroll number, Last name, Account name and the Password you set up at the time of registration.

If you have forgotten your password, click on the 'forgotten password' link and you will be asked some security questions. You will then be prompted to re-set your password.