

# Transferring within the abrdn Share Account (Share Account) FORM A

**THIS FORM IS FOR SHAREHOLDER(S) WHO ARE NON-UK CITIZENS OR HOLD DUAL NATIONALITIES.**

Shareholders who are solely UK citizens will require a different form.

**As of April 2025, no fee is payable for this service. This is subject to change so please check latest Terms and Conditions at [abrdnshares.com](https://abrdnshares.com)**

**Declaration:**

I/We hereby request transfer within the Share Account (as defined in the Share Account Terms and Conditions) of the shares - detailed in this form out of my/our name(s) to the person(s) named in this form. I/We request Equiniti Financial Services Limited to make such entries in the Share Account register as are necessary to give effect to this transfer of beneficial ownership.

**HOW TO COMPLETE THIS PART OF THE FORM:**

Registered Shareholder(s)	Please complete Steps 1, 2 – A, B, C and D
Corporate Bodies	Please complete Steps 1, 2 – A, B, C, D and Step 2a
Executor/Administrator	Please complete Steps 1, 2 – A, B and C
Power of Attorney or other Legal Representative(s)	Please complete Steps 1, 2 – A, B, C and D
Information is required for identification and anti-money laundering purposes and needs to be provided in full to complete the transfer {see <i>Guidance Notes on page 5</i> }.	

**Step 1 – Holding details**

Name of the company the shares are held in	<b>abrdn plc</b>
Number of shares to be transferred (words)	
Number of shares to be transferred (figures)	
Existing Shareholder Reference ( <i>can be found on your Share Account statements or dividend confirmations</i> )	
Designation (if any)	
Consideration money passing (if applicable) {see <i>Guidance Notes on page 5</i> }	

**Step 2 – Holder details**

**Holder 1**

A – Full name (& Capacity if signing as a Corporate Body)	
B – Signature	
C – Date of Birth	
D – Full address including postcode	

**Holder 2**

A – Full name (& Capacity if signing as a Corporate Body)	
B – Signature	
C – Date of Birth	
D – Full address including postcode	

**Holder 3**

A – Full name (&amp; Capacity if signing as a Corporate Body)

B – Signature

C – Date of Birth

D – Full address including postcode

**Holder 4**

A – Full name (&amp; Capacity if signing as a Corporate Body)

B – Signature

C – Date of Birth

D – Full address including postcode

**COUNTRY DETAILS:**

Please state the country of your nationality. If you hold more than one nationality, you must list the countries (up to 3) in the order they appear in the table on page 7.

*Example 1: Croatia/Czech Rep - If you hold dual nationality with Croatia and Czech Republic, you must list Czech Republic first as this appears first in the table overleaf.*

**Holder 1**

Country 1

Country 2

Country 3

**Holder 2**

Country 1

Country 2

Country 3

**Holder 3**

Country 1

Country 2

Country 3

**Holder 4**

Country 1

Country 2

Country 3

**NATIONAL IDENTIFIER:**

Please provide either your Primary or Secondary National Identifier below for the first country you have listed. You should always provide the Primary National Identifier. The Secondary National Identifier should only be provided only if you do not hold a Primary National Identifier.

*Example 1 Croatia/Czech Rep: You should supply your National Identification Number (Rodné číslo). If unable to do so, you would provide your Passport Number.*

*Example 2 Argentina/United Kingdom: You would supply your 9 digit National Insurance Number. If unable to do so, you would put an 'X' in the box below.*

**Holder 1**

National Identifier	
State if Primary or Secondary. If you do not hold any National Identifiers, please place an 'X' in this box	

**Holder 2**

National Identifier	
State if Primary or Secondary. If you do not hold any National Identifiers, please place an 'X' in this box	

**Holder 3**

National Identifier	
State if Primary or Secondary. If you do not hold any National Identifiers, please place an 'X' in this box	

**Holder 4**

National Identifier	
State if Primary or Secondary. If you do not hold any National Identifiers, please place an 'X' in this box	

**Step 2a Corporate Bodies – If you are signing on behalf of a corporate body, please also complete the below.**

Company Name	
Company Number	
Legal Entity Identifier (LEI) (if signing as a company, trust or charity) {see Guidance Notes on page 5}	

**NEW OWNER DETAILS MANDATORY**

**Share Account Terms and Conditions:** A copy of the Share Account Terms and Conditions for the Company you hold shares in is available on [abrdnshares.com](http://abrdnshares.com). These form the basis on which the Share Account provided by Equiniti Financial Services Limited will be provided to you. New owner(s) and their Legal Representative(s) should read these Terms and Conditions carefully before signing this form. A copy of the Share Account Terms and Conditions will also be sent to you if you contact Equiniti Financial Services Limited.

**Declaration: In signing this form:**

- I/We agree that my/our shares will be held by Equiniti Financial Services Limited (Equiniti) in the name of Equiniti Corporate Nominees Limited, or other nominee as stated in the Share Account Terms and Conditions, on my/our behalf in accordance with the Share Account Terms and Conditions.
- I/We give my/our permission for all dividends and other payments that may from time to time become payable in respect of my/our shares, to be forwarded, to the nominated bank account(s) as detailed in Step 4, or to such other branch of the organisation as the bank may request. Compliance with this request will discharge Equiniti Financial Services Limited's liability in respect of such monies.
- I/We apply to join the Plan for each future dividend, paid on the class of shares detailed in Step 1, as detailed in Step 5. I/We appoint Equiniti Financial Services Limited as my/our agent to arrange the purchase of shares in accordance with the Terms and Conditions of the Plan.

**HOW TO COMPLETE THIS PART OF THE FORM:**

Full names of all <b>new</b> Shareholders	<b>Please complete Step 3 – A, B, C and D</b>
Additional contact details for New Holder 1	<b>Please complete Step 3 – F and G</b>
Corporate Bodies	<b>Please complete Steps 3 – A, B, C, D and Step 3a</b>
Dividend Instructions	<b>Please complete Steps 4 and 5 (if applicable) Please ensure we have your latest bank or building society details</b>
Information is required for identification and anti-money laundering purposes and needs to be provided in full to complete the transfer {see <i>Guidance Notes on page 5</i> }	

**Step 3 – New Holding details**

Existing Shareholder Reference (can be found on your Share Account statements or dividend confirmations)	
Designation (if any)	

**New Holder 1****IMPORTANT INFORMATION FOR NEW HOLDER 1:**

If the details provided below do not match any existing records, we will create a new account and your communication preference will be defaulted to 'email'.

You will **only** be able to access documents such as dividend confirmations, quarterly Share Account statements, and Dividend Reinvestment Plan (Plan) statements via Shareview Portfolio. Details of your new Share Account will be issued to you within 10 business days from the transfer of shares into Share Account. It will include instructions on how to register for Shareview Portfolio to manage your shareholding online.

Provide your mobile phone number to receive future service notifications via SMS. We will notify you as soon as this service becomes available.

A – Full name (& Capacity if signing as a Corporate Body)	
B – Signature	
C – Date of Birth	
D – Full address including postcode	
E – Email address	
F – Mobile phone number	

**New Holder 2**

A – Full name (& Capacity if signing as a Corporate Body)	
B – Signature	
C – Date of Birth	
D – Full address including postcode	

**New Holder 3**

A – Full name (& Capacity if signing as a Corporate Body)	
B – Signature	
C – Date of Birth	
D – Full address including postcode	

**New Holder 4**

A – Full name (& Capacity if signing as a Corporate Body)

B – Signature

C – Date of Birth

D – Full address including postcode

**COUNTRY DETAILS:**

Please state the country of your nationality. If you hold more than one nationality you must list the countries (up to 3) in the order they appear in the table on page 7.

*Example 1: Croatia/Czech Rep - If you hold dual nationality with Croatia and Czech Republic, you must list Czech Republic first as this appears first in the table overleaf.*

**New Holder 1**

Country 1

Country 2

Country 2

**New Holder 2**

Country 1

Country 2

Country 2

**New Holder 3**

Country 1

Country 2

Country 2

**New Holder 4**

Country 1

Country 2

Country 2

**NATIONAL IDENTIFIER:**

Please provide either your Primary or Secondary National Identifier below for the first country you have listed. You should always provide the Primary National Identifier. The Secondary National Identifier should only be provided only if you do not hold a Primary National Identifier.

*Example 1 Croatia/Czech Rep: You should supply your National Identification Number (Rodné číslo). If unable to do so, you would provide your Passport Number.*

*Example 2 Argentina/United Kingdom: You would supply your 9 digit National Insurance Number. If unable to do so, you would put an 'X' in the box below.*

**New Holder 1**

National Identifier

State if Primary or Secondary. If you do not hold any National Identifiers, please place an 'X' in this box

**New Holder 2**

National Identifier

State if Primary or Secondary. If you do not hold any National Identifiers, please place an 'X' in this box

**New Holder 3**

National Identifier

State if Primary or Secondary. If you do not hold any National Identifiers, please place an 'X' in this box

**New Holder 4**

National Identifier

State if Primary or Secondary. If you do not hold any National Identifiers, please place an 'X' in this box

**Step 3a Corporate Bodies – If you are signing on behalf of a corporate body, please also complete the below.**

Company Name

Company Number

Legal Entity Identifier (LEI) (if signing as a company, trust or charity) {See *Guidance Notes on page 5*}**Step 4 – Dividend Instructions – Please ensure we have your latest bank or building society details**

Details on how you can receive your dividends are included in the latest Share Account Terms and Conditions (documents available at [abrdnshares.com](http://abrdnshares.com)).

**As payment methods are subject to changes and cheque payments are not available for most companies, we require your bank or building society account details. This is a condition to process your instruction so that we can release dividend payments directly to you without you incurring additional charges.**

Your instruction to pay to a nominated account will not override any instruction to reinvest cash dividend(s) into the abrdn Dividend Reinvestment Plan.

For Corporate bodies only: All forms need to be returned with an accompanying letter confirming

- a) full name of the account holder; and
- b) account name.

Details on the form and details provided by the bank must match.

**GBP payments to a UK Bank or Building Society Account**

Sort Code

Account Number

Building society reference or roll number (maximum 18 characters) - if applicable

**Step 5 – Dividend Instructions – Apply for Dividend Reinvestment Plan (Plan)**

Details of this service is available at [abrdnshares.com](http://abrdnshares.com). Please carefully read the Terms and Conditions before proceeding.

When applying, any valid bank mandate previously provided will be overridden, but not removed.

**Please ensure to complete Step 4 to provide new mandate details so we can use these in the event an option to reinvest your cash dividend or receive new shares is not available.**

Place an 'X' in the box if you wish to join the Plan

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## FURTHER INFORMATION

When completing this form, please use the Primary National Identifier from the table below. **Only** if you are unable to provide the Primary National Identifier should you provide the Secondary Identifier. If you have any queries about completing this form, please call our Helpline on **+44 (0) 371 384 2030**.

**Please Note:** Failure to provide a National Identifier for the following nationalities will result in your transaction being rejected:  
**- Estonia - Spain - Iceland – Italy - Malta - Poland**

## NATIONALITY DETAILS

### A) COUNTRY DETAILS

Please state the country of your nationality. If you hold more than one nationality you must list the countries (up to 3) in the order they appear in the information table on page 7.

*Example 1: Croatia/Czech Rep - If you hold dual nationality with Croatia and Czech Republic, you must list Czech Republic first as this appears first in the table overleaf.*

*Example 2: Argentina/United Kingdom – if you hold dual nationality with Argentina and the United Kingdom, you must list the United Kingdom first.*

### B) NATIONAL IDENTIFIER

Please provide either your Primary or Secondary National Identifier below for the **first** country you have listed in step 2 and/or 3 above.

You should always provide the Primary National Identifier. The Secondary National Identifier should only be provided only if you do not hold a Primary National Identifier.

*Example 1 Croatia/Czech Rep: You should supply your National Identification Number (Rodné číslo). If unable to do so, you would provide your Passport Number.*

*Example 2 Argentina/United Kingdom: You would supply your 9-digit National Insurance Number. If unable to do so, you would put an 'X' in the box below.*

### C) NATIONAL IDENTIFIER TYPE

Please confirm which identifier (Primary or Secondary) you have provided by placing an 'X' in one of the boxes. If you have not provided a National Identifier, leave the box blank.

**Please Note:** If you are listing 2 or more countries that are **not** in the list below (i.e. 2 or more countries from 'All Other Countries'), you will need to list them in Country Code alphabetical order. To find out the Country Codes and correct order to list the countries, please visit [www.nationalitycalculator.co.uk](http://www.nationalitycalculator.co.uk) or call our Helpline on **+44 (0) 371 384 2030**.

Country Name	Primary National Identifier	Secondary National Identifier
Austria (AT)	Write 'N/A'	-
Belgium (BE)	Belgium National Number (Numéro de register national – Rijksregisternummer)	-
Bulgaria (BG)	Bulgarian Personal Number	-
Cyprus (CY)	National Passport Number	-
Czech Republic (CZ)	National Identification Number (Rodné číslo)	National Passport Number
Germany (DE)	Write 'N/A'	-
Denmark (DK)	Personal identity code	-
Estonia (EE)	Estonian Personal Identification Code (Isikukood)	-
Spain (ES)	Tax Identification Number (Código de identificación fiscal)	-
Finland (FI)	Personal Identity Code	-
France (FR)	Write 'N/A'	-
United Kingdom (GB)	UK National Insurance Number	-
Greece (GR)	10 DSS Digit Investor Share	-
Croatia (HR)	Personal Identification Number (OIB – Osobni identifikacijski broj)	-
Hungary (HU)	Write 'N/A'	-
Ireland (IE)	Write 'N/A'	-
Iceland (IS)	Personal Identity Code	-
Italy (IT)	Fiscal Code (Codice Fiscale)	-
Liechtenstein (LI)	National Passport Number	National Identity Card Number
Lithuania (LT)	Personal Code (Asmens Kodas)	National Passport Number
Luxembourg (LU)	Write 'N/A'	-
Latvia (LV)	Personal Code (Personas Kods)	-
Malta (MT)	National Identification Number	National Passport Number
Netherlands (NL)	National Passport Number	National Identity Card Number
Norway (NO)	Personal ID (Foedselsnummer)	-
Poland (PL)	National Identification Number (PESEL)	Tax Number (Number Identyfikacji podatkowej)
Portugal (PT)	Tax Number (Numéro de Identificação Fiscal)	National Passport Number
Romania (RO)	National Identification Number (Cod Numeric Personal)	National Passport Number
Sweden (SE)	Personal Identity Number	-
Slovenia (SI)	Personal Identification Number (EMŠO: Enotna Matična Številka Občana)	-
Slovakia (SK)	Personal Number (Rodné číslo)	National Passport Number
All Other Countries (Including Crown Dependencies and British Overseas Territories)	National Passport Number	-

**CHECKLIST – Ensure that:**

- |  |   |
|--|---|
|  | All information is correct and provided in full ( <i>any incomplete or incorrect forms will be returned and the instruction won't be processed</i> )  |
|  | Step 4 has been completed ( <i>As payment methods are subject to changes and cheque payments are not available for most companies, we require your bank or building society account details. This is a condition to process your instruction so that we can release dividend payments directly to you without you incurring additional charges</i> ). |

**Send the completed form to Equiniti Financial Services Limited at the postal address below**

**Contacting Equiniti Financial Services Limited**

<b>ONLINE</b>	<a href="http://abrdnshares.com">abrdnshares.com</a>
<b>EMAIL</b>	<a href="mailto:questions@abrdnshares.com">questions@abrdnshares.com</a>
<b>PHONE</b>	<b>+44 (0) 371 384 2464 (please use the country code when calling from outside the UK)</b> Lines open 8.30am to 5.30pm (UK time), Monday to Friday (excluding public holidays in England and Wales)  For deaf and speech impaired customers we welcome calls via <b>Relay UK</b> . Please see <a href="http://www.relayuk.bt.com">www.relayuk.bt.com</a> for more information.
<b>POST</b>	abrdn Shareholder Services, Equiniti, Aspect House, Spencer Road, Lancing, West Sussex, BN99 6DA United Kingdom

**GUIDANCE NOTES****CONSIDERATION MONEY PASSING**

If a payment is involved in transferring the shares, enter this in the 'Consideration Money Passing' box provided.

**If the payment is greater than £1,000** the existing owner(s), or their Legal Representative(s) should contact the Stamp Office by email at [stampdutymailbox@hmrc.gov.uk](mailto:stampdutymailbox@hmrc.gov.uk), or by post to, BT-Stamp Duty, HM Revenue and Customs, BX9 2AS, United Kingdom.

You must pay any Stamp Duty to HMRC **before** you send us this form to us.

Please refer to [www.gov.uk/guidance/stamp-duty-on-shares](http://www.gov.uk/guidance/stamp-duty-on-shares) for more guidance.

**IMPORTANT: NATIONAL CLIENT IDENTIFIERS/LEGAL ENTITY IDENTIFIERS (MANDATORY)**

National Insurance Numbers (for private individuals) or Legal Entity Identifiers (for companies, trusts, charities, etc) of the parties involved (including Legal Representatives if applicable) must be provided for regulatory purposes to allow the transfer the shares (please refer to Steps 2/2a and 3/3a as appropriate).

**LEGAL REPRESENTATIVE(S)**

Legal Representatives must provide their details, including any National Insurance Numbers (in case of private individuals) or Legal Entity Identifiers (in case of companies, trusts, charities, etc) by completing and signing Steps 2/2a and 3/3a as appropriate. Further documents may be required in order to confirm your identity.

**TRANSFERRING INTO AN EXISTING SHAREHOLDING**

If the shares are being transferred into an existing shareholding, please provide the relevant Shareholder Reference for the holding receiving the shares. This can be found on Share Account statements/dividend confirmations.

**POWER OF ATTORNEY**

If you intend to act as Power of Attorney on behalf of an owner but you have not registered the POA document with us yet, send us either the original document or a photocopy alongside this form.

If sending a photocopy, please make sure every page is signed with an original signature, either by the person granting the Power or by a solicitor or stockbroker, to confirm that it is a true and complete copy of the original.  
Further documents may be required in order to confirm your identity.

**CONFIRMING YOUR IDENTITY**

We may need to confirm your identity to comply with UK money laundering regulations. We will do so by:

- using an external agency, which will keep a record of that search and may share that information with other businesses and/or
- asking you to supply us with proof of identity.

This could lead to a delay in processing your instruction, or a rejection. We will not be responsible for any resulting loss.