

GUIDANCE NOTES

IMPORTANT

- This instruction will only be applied to the holdings indicated. Should you wish to include other holdings please contact the Shareholder Services Helpline on the number below.
- Please ensure your bank account can accept funds in the currencies indicated below (**Note 5**).
- Incomplete or incorrect forms cannot be accepted and will be returned.
- This instruction does not override any existing Scrip or Dividend Reinvestment Plan mandate which you must revoke in writing.

You can find the answer to most questions at www.shareview.info/products/overseaspayment

Or you can call us on +44 371 384 2030 Please use the country code when calling from outside the UK. When you call, please quote your 11 digit Shareholder Reference number. Lines are open from 8.30am to 5.30pm (UK time) Monday to Friday, excluding public holidays in England and Wales.

Once completed please send your form to:

OVERSEAS PAYMENT SERVICE, EQUINITI, HIGHDOWN HOUSE, YEOMAN WAY, WORTHING, WEST SUSSEX, BN99 6DA, UNITED KINGDOM

NOTE 1: SHAREHOLDER REFERENCE (8 OR 11 DIGITS)

This can be found on your share certificate/nominee statement or previous tax voucher.

NOTE 2: APPLYING THE MANDATE TO MULTIPLE HOLDINGS

IMPORTANT: A separate application form is required if the holdings are in different names (i.e. joint holders).

You can apply this mandate on up to 3 holdings **in the same name**, in Companies you hold shares in, where Equiniti is the registrar. Please enter the Company Name and your associated Shareholder Reference in the boxes provided.

NOTE 3: NAME AND ADDRESS OF BANK

Complete the bank name and branch address of your bank to which dividends will be sent.

NOTE 4: BANK ACCOUNT IN THE NAME(S) OF

Please provide the full name(s) as indicated on your bank account

NOTE 5: PAYMENT DETAILS

SEPA stands for Single Euro Payments Area.

Credit Transfers, via SEPA, can only be made in Euro, to the following countries:

COUNTRY	CURRENCY	PAYMENT METHOD	IBAN LENGTH (No. of characters)
AUSTRIA	EUR	SEPA	20
BELGIUM	EUR	SEPA	16
BULGARIA	EUR	SEPA	22
CYPRUS	EUR	SEPA	28
ESTONIA	EUR	SEPA	20
FINLAND	EUR	SEPA	18
FRANCE (including Monaco)	EUR	SEPA	27
GERMANY	EUR	SEPA	22
GREECE	EUR	SEPA	27
IRELAND	EUR	SEPA	22
ITALY	EUR	SEPA	27
LATVIA	EUR	SEPA	21
LITHUANIA	EUR	SEPA	20
LUXEMBOURG	EUR	SEPA	20
MALTA	EUR	SEPA	31
The NETHERLANDS	EUR	SEPA	18
PORTUGAL	EUR	SEPA	25
SLOVAKIA	EUR	SEPA	24
SLOVENIA	EUR	SEPA	19
SPAIN AND CANARY ISLANDS	EUR	SEPA	24

ALL DETAILS MUST BE PROVIDED:

SWIFT BIC CODE: Either 8 or 11 characters. If 8 characters then last 3 characters should be "XXX"

INTERNATIONAL BANK ACCOUNT NUMBER (IBAN): See above for specific IBAN lengths – start from the first box and continue on the row beneath as required leaving any remaining boxes blank.

NOTE 6: ACCOUNT TYPE

Please note this is required in order to setup your instruction with our Payment Agent and the form will be returned to you without carrying out your instructions if this is not completed. Please make sure your account can accept funds in the currency as indicated above.

NOTE 7: PRINT & SIGN

All shareholders must sign the declaration and enter their full name in block capitals. If you are a sole shareholder, please only complete one signature panel.

NB: To participate Equiniti must receive the fully completed form at least fifteen (15) working days prior to the next dividend payment date.

NOTE 8: POWER OF ATTORNEY (IF APPLICABLE)

Complete your full name here if you are signing as a power of attorney.

To avoid any delay in setting up these payment instructions, if you have not previously recorded the Power of Attorney document with us, please include either the original document or a photocopy with this form. If you are sending a photocopy, please make sure every page is signed with an original signature, either by the person granting the Power or by a solicitor or stockbroker, to confirm that it is a true and complete copy of the original. **There are additional requirements for Power of Attorneys obtained outside of the UK. Please check www.shareview.info/shareview/powerofattorney or contact Equiniti for further details.**