



v15 03/26

Equiniti  
Highdown House  
Yeoman Way  
Worthing  
West Sussex  
BN99 6DA

Did you know you can change your address and view your shareholding online? Find out more by visiting [shareview.co.uk](http://shareview.co.uk)

This change of address is specific to the holding detailed below.

Please complete this form using black ink and BLOCK CAPITALS. If a mistake is made, do not use correction fluid, cross them out and write your initials nearby. Please leave any unused boxes blank and do not cross them through.

If there are any unclaimed payments on this holding (e.g. dividends), we will re-issue them to the new address and may deduct a fee. The fee will depend on the value of the payment(s) and is quoted on the 'Request a payment re-issue' section of [help.shareview.co.uk](http://help.shareview.co.uk)

## Your Change of Address

Please use the Guidance Notes on the reverse of this form to help you complete it.

### Step 1

Please enter Company name and Shareholder Reference

Company

Shareholder Reference

### Step 2

Please enter the shareholder's full name

### Step 3

Please provide details of the **old** address.

Postcode	Country
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### Step 4

Please provide details of the **new** address.

Postcode	Country
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### Step 5

Please sign the form.

  
Signature 1

### Step 5a

Only required if signing as an authorised signatory e.g. for a Corporate or as a Power of Attorney.

Name 1	Name 2
Signature 1	Signature 2
Capacity 1	Capacity 2

### Step 6

Please date the form

D	D	M	M	Y	Y	Y	Y

### Step 7

Please return this form to us at the address above.

## Guidance Notes

**Company** – This is the name of the company the shares are held in.

**Shareholder reference** – This can be found on your share certificate, share statement or on any previous correspondence we have sent you.

**Shareholder's full name** – The full name(s) of the person(s) the shares are registered in.

**Address details** – When entering your old and new address, include your post code (for UK) or country detail (for overseas)

### Who should sign the form

- The first named shareholder should sign the form.
- If you are an authorised signatory for example acting as a Power of Attorney you need to sign and state your name and capacity.
- For corporate shareholdings, we will need the original signature from the authorised company signatory (including the capacity in which they are signing) e.g. Director, Secretary, or authorised signatory.

### Date

Please date the form.